

**Notice of public meeting of
Communities and Environment Policy and Scrutiny Committee**

To: Councillors Gunnell (Chair), Richardson (Vice-Chair),
Funnell, Kramm, K Myers, Mason and Orrell

Date: Tuesday, 16 June 2015

Time: 5.30 pm

Venue: The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on the agenda.

2. Minutes (Pages 1 - 4)

To approve and sign the minutes of the meeting of the Community Safety Overview and Scrutiny Committee meeting of 4 March 2015.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to under the Council's Public Participation Scheme may do so. The deadline for registering is **5.00pm on Monday 15 June 2015**.

Members of the public may register to speak on:

- An item on the agenda
- An issue within the remit of the Committee

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The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at https://www.york.gov.uk/downloads/file/6453/protocol_for_webcasting_filming_and_recording_council_meetingspdf

4. Arrangements for Overview and Scrutiny in (Pages 5 - 16) York

This report highlights the Council's structure for the provision of the overview and scrutiny function and the resources available to support it. It also details the current terms of reference for the individual Policy and Scrutiny Committees.

5. Fly Tipping

A verbal update will be given on the costs associated with fly tipping.

6. Update on Implementation of Recommendations from Previously Completed Community Resilience Scrutiny Review (Pages 17 - 28)

This report provides Members with a further update on the implementation of the recommendations arising from the previously completed Community Resilience Community Review, and asks Members to sign off any recommendations now considered to be fully implemented.

7. Workplan 2015-2016 (Pages 29 - 30)

Members are asked to give consideration to the committee's work plan.

8. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – jayne.carr@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim (Polish)
własnym języku.

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

City of York Council

Committee Minutes

Meeting	Community Safety Overview & Scrutiny Committee
Date	4 March 2015
Present	Councillors Douglas (Chair), Orrell (Vice-Chair), Fraser, Hodgson, Waller and Warters
Apologies	Councillor Boyce

40. **Declarations of Interest**

Members were asked to declare any personal interests not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that they might have in the business on the agenda.

41. **Minutes**

Resolved: That the minutes of the meeting held on 7 January 2015 be approved and signed as a correct record subject to the following amendments:

Minute item 35 be amended to state 'total recorded crime'.

Minute item 36 be amended to state 'the term 'preferred bidder in relation to the Community Stadium project'

42. **Public Participation**

It was reported that there had been no registrations to speak at the meeting under the council's Public Participation Scheme.

There was one registered speaker in relation to agenda item 5 – Anti Social behaviour Hub.

Isobel Waddington spoke on behalf of Murton Parish Council and residents of Murton. She advised that the new approach to create a multi-agency Anti-social Behaviour Hub was welcomed. She outlined instances of anti-social behaviour in the Murton area, in particular, fly tipping and litter problems which the local

community repeatedly clear up themselves. She advised that despite reporting the problems, they continue to happen in the area and clear guidance on how it should be dealt with was required.

43. Quarter 3 Finance Monitor for Environmental Services, Public Protection and Housing

Members gave consideration to a report that provided details of the 2014/15 forecast outturn position for Environmental Services, Public Protection and Housing.

Members noted that the position was similar to that at Quarter 2 with a significant overspend on Waste.

Concerns were expressed that commercial waste services were bringing less income than budgeted for although officers confirmed that the money that it does bring is important to council budgets and is considerably better than in previous years.

Resolved: That the financial information contained in the report be noted.

Reason: To update the scrutiny committee on the latest finance position.

44. Anti-Social Behaviour (ASB) Hub

Members considered a report that set out City of York Council's journey to date in transforming its approach to partnership working with North Yorkshire Police and the Police and Crime Commissioner to tackle anti-social behaviour and nuisance through the creation of a multi-agency Anti-Social Behaviour Hub (ASB Hub).

Officers responded to a number of Members queries on the report including:

- There are no plans for Civil Enforcement Parking Officers to be part of the ASB Hub.
- The Council's Website will be updated to ensure it is clear how to report ASB issues.

- Officers noted that Members are currently unable to track cases they have logged and confirmed this would be reported back to the website design team.
- Officers noted comments made regarding parking on grass verges, dog fouling fly tipping and burnt out vehicles.

Following further discussion, it was suggested that the following could be reported to the committee at future meetings:

- Statistics to show how many incidents were reported through the different systems feeding into the ASB Hub.
- An update report on a regular basis on the ASB Hub.
- The latest figures to show the cost of clearing up fly tipping

Resolved: That the progress to delivering on the objectives set out within the November 2013 report be noted.

Reason: To ensure that the Council actively addresses the issue of anti-social behaviour in our communities.

Councillor Douglas, Chair

[The meeting started at 5.30 pm and finished at 7.00 pm].

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Communities and Environment Policy & Scrutiny Committee**16 June 2015**

Report of the Assistant Director, Governance & ICT

Arrangements for Overview & Scrutiny in York**Summary**

1. This report highlights the Council's structure for the provision of the overview and scrutiny function and the resources available to support it. It also details the current terms of reference for the individual Policy & Scrutiny Committees. These terms of reference may be subject to change by the new administration following the re-naming and redesignation of the Scrutiny Committees.

Background

2. In 2009 the Council restructured its overview and scrutiny function which led to the formation of a number of overview & scrutiny committees. In May 2015 the Council agreed to change these to Policy and Scrutiny Committees

Introduction

3. The Council's overview and scrutiny function currently has the following Policy & Scrutiny Committees in place:
 - Corporate & Scrutiny Management Committee (CSMC)
 - Economic Development and Transport
 - Learning & Culture
 - Communities and Environment
 - Health & Adult Social Care

Corporate & Scrutiny Management Committee (CSMC)

4. This Committee oversees and co-ordinates the scrutiny function, including:

- allocating responsibility for issues which fall between more than one Policy & Scrutiny Committee
- allocating, in consultation with the Chair/Vice-Chair, urgent issues to be considered by an appropriate Committee (including an Ad-Hoc Scrutiny Committee), as may be necessary;
- reviewing progress against the Work Plans of the Policy & Scrutiny Committees, as may be necessary and receiving bi-annual updates from Chairs of those Scrutiny Committees, as required;
- receiving periodical progress reports, as appropriate, on particular scrutiny reviews;
- considering and commenting on any final reports arising from completed reviews produced by the Policy & Scrutiny Committees, as required
- provides an annual report to Full Council on the work of the Policy & Scrutiny Committees
- recommends to the Executive an appropriate budget to support the undertaking of scrutiny reviews as part of the Council's budget setting process, and manages the overall allocation of any such budget
- periodically reviews the scrutiny procedures to ensure that they are operating effectively and recommends to Council any appropriate constitutional changes relating to the scrutiny structure or procedural rules
- Consider any decision "called in" for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Part 4 of the Council's Constitution.

5. In Addition, CSMC exercises the powers of an Overview & Scrutiny Committee under section 21 of the Local Government Act 2000, by promoting a culture of continuous improvement across all corporate, strategic and business services through developing, challenging and reviewing those services and by monitoring the performance of the following Council service plan areas through regular performance monitoring reports:

- | | |
|----------------------------|------------------------------|
| • Audit & Risk Management | • Human Resources & |
| • Strategic Finance | Directorate HR Services |
| • IT&T | • Performance & Improvements |
| • Public Services | • Resources & Business |
| • Property Services | Management |
| • Policy & Development | • Business Support Services |
| • Civic Democratic & Legal | • Corporate Services |

- Services
- Marketing & Communications
- Directorate Financial Services
- Management Information Services

Standing Policy & Scrutiny Committees

6. Each of the four standing Policy & Scrutiny Committees has its own individual remit as detailed below:
7. Economic Development & Transport Policy & Scrutiny Committee
This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports:
 - Economic Development & Regeneration
 - Strategic Housing
 - Civil Engineering & Highways
 - Parking Services
 - Transport Strategy
 - Parking Strategy
 - Highways Strategy
 - Reinvigorate York
 - Environment Strategy
 - Carbon Reduction
 - Air Quality
 - National & Regional Transport Infrastructure
 - Digital Infrastructure,
 - Fleet Management
 - Planning, Conservation & Urban Design
 - Local Plan
8. Learning & Culture Policy & Scrutiny Committee
This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports
 - School Improvement & Staff Development
 - Children and Families
 - Partnerships & Early Intervention
 - Resource Management
 - Lifelong Learning
 - Youth Services
 - School Place Planning
 - Play Policy
 - Leisure
 - Tourism
 - City Centre Management, Markets & Events
 - Arts and Culture
 - Heritage
 - Parks
9. Communities & Environment Policy & Scrutiny Committee
This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports:

- Flood Protection
- Smarter York
- Waste Management
- Street Environment
- Housing Landlord (HRA)
- Housing General
- Taxi Licensing
- Trading Standards
- Licensing Policy & Enforcement
- Licensing & Bereavement
- Registrar
- Safer City
- Emergency Planning
- Domestic Violence
- Safer Neighbourhoods
- Anti-social Behaviour
- Youth Offending
- Environmental Health
- Alcohol & Drugs Action
- Food Hygiene
- Animal Welfare

10. In addition, the Communities & Environment Policy & Scrutiny Committee is also responsible for the discharge of the functions conferred on the Council by sections 19 & 20 of the Police & Justice Act 2006, in relation to the scrutiny of community safety issues, the Police and the work of the local Crime and Disorder Reduction Partnership (known in York as the Safer York Partnership), made up of the following community safety partners:

- The Local Authority
- The Police Force
- The Police Authority
- The Fire and Rescue Authority
- The Primary Care Trust

11. Health & Adult Social Care Policy & Scrutiny Committee

This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports

- Public Health
- Services for Carers
- Adult Safeguarding
- Assessment & Personalisation
- Older People, Mental Health & Respite
- Commissioning & Partnerships

12. In addition, the Health & Adult Social Care Policy & Scrutiny Committee is also responsible for:

- (a) The discharge of the health and scrutiny functions conferred on the Council by the Local Government Act 2000
- (b) Undertaking all of the Council's statutory functions in accordance with Section 7 of the Health and Social Care Act 2001, NHS Reformed & Health Care Professional Act 2002, and section 244 of

the National Health Service Act 2006 and associated regulations, including appointing members, from within the membership of the Committee, to any joint Overview and Scrutiny Committees with other local authorities, as directed under the National Health Service Act 2006.

- (c) Reviewing and scrutinising the impact of the services and policies of key partners on the health of the City's population
- (d) Reviewing arrangements made by the Council and local NHS bodies for public health within the City
- (e) Making reports and recommendations to the local NHS body or other local providers of services and to evaluate and review the effectiveness of its reports and recommendations
- (f) Delegating functions of scrutiny of health to another Local Authority Committee
- (g) Reporting to the Secretary of State of Health when:
 - i. Concerned that consultation on substantial variation or development of service has been inadequate
 - ii. It considers that the proposals are not in the interests of the health service

Standing Policy & Scrutiny Committees - Common Functions

13. In exercising the powers of an Overview and Scrutiny Committee under section 21 of the Local Government Act 2000, the four Policy & Scrutiny Committees shown above have the following common functions:
- Maintain an annual work programme and ensure the efficient use of resources.
 - Assist in the development and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to their service plan areas
 - Review any issue that it considers appropriate or consider any matter referred to it by the Executive, CSMC or Council and report back to the body that referred the matter.
 - Identify aspects of the Council's operation and delivery of services, and/or those of the relevant Council's statutory partners, suitable for an efficiency review.
 - Carry out efficiency reviews or set up a Task Group from within their membership to conduct a review on their behalf.
 - Scrutinise issues identified from the Executive's Forward Plan, prior to a decision being made.

- Receive Executive Member reports relating to their portfolio, associated priorities & service performance.
- Scrutinise the services provided to residents of York by other service providers, as appropriate.
- Comment on the annual budget proposals and elements of the Corporate Strategy.
- Make final or interim recommendations to the Executive and/or Council
- Report any final or interim recommendations to CSMC, if requested
- Monitor the Council's financial performance during the year.
- Monitor progress on the relevant Council Priorities and advise on potential future priorities.
- Support the achievement of the relevant 'Local Area Agreement' priority targets

Work Planning

14. Each of the four Policy & Scrutiny Committees will produce and maintain an annual work plan. This will appear on the agenda for each meeting, and will show the different stages of any ongoing reviews and the scheduled dates for receiving the following:
 - Performance and Finance Monitoring Reports
 - Reports from Local Strategic Partners
 - Updates from Executive Members
 - Updates on the implementation of recommendations arising from previous scrutiny reviews.

Council Plan 2011/2015

15. The Policy & Scrutiny Committees are designed to be cross-cutting across Directorates and in carrying out its remit, may undertake work that supports one or more on the Council's Strategic Priorities. The Council's Corporate Strategy for 2011-15 contained the following priorities:
 - Create Jobs & Grow the Economy
 - Get York Moving
 - Build Strong Communities
 - Protect Vulnerable People
 - Protect the Environment

16. In addition, CSMC and each of the Policy & Scrutiny Committees are responsible for ensuring their work promotes inclusiveness and sustainability.

Working Effectively as a Scrutiny Member

17. The vast majority of Scrutiny Committee meetings are held in public, as with all other formal meetings of Committees upon which elected Councillors sit. For such public meetings, agenda and reports must be published 5 clear working days in advance of the meeting itself. This allows time for the public to engage with the issues being discussed and for them to attend or speak at the meeting, as they wish. These formal meetings are an important part of the scrutiny function, publicly being seen to examine and question plans, policies and actions.
18. Members of the Policy & Scrutiny Committees can:
 - Meet on a regular basis
 - Prepare for meetings and visits by reading briefing papers and preparing any questions for witnesses
 - Formulate and agree an annual work plan for their Committee, in consultation with the relevant Scrutiny Officer
 - Discuss and decide on the remit and scope of each scrutiny review they undertake
 - Contribute to discussions as community representatives but without a political agenda
 - Develop each review through constructive debate
 - Participate as fully in Scrutiny reviews as their time commitments will allow – e.g. by attending site visits and taking part in smaller task groups
 - Make recommendations based on their deliberations and information received
 - Take ownership of their final reports and any recommendations, and work with the Scrutiny Officer on their production
 - Monitor Scrutiny recommendations approved by the Executive to see how they are being implemented
 - Identify items on the Executive Forward Plan for potential consideration by the Committee
 - Treat officers, witnesses and other members with respect and consideration.

19. Chairs of Policy & Scrutiny Committees - in addition to their member role, each Chair is will:

- Provide leadership and direction at meetings and in terms of managing the progress of scrutiny work;
- Attend Chair's Briefing meetings with the Scrutiny Officer, Vice Chair and other officers as appropriate, to discuss how meetings will run and to manage the business
- Work with the Scrutiny Officer and senior officers to ensure an effective exchange of information, at all times
- Support Officers in setting realistic timescales scrutiny reviews, taking into account existing workload, resources and related pressures
- Ensure everyone gets the opportunity to contribute at meetings and their views are heard and considered
- Ensure that officers and witnesses are properly introduced at meetings and are always treated with respect and consideration, as set out in the Witness Charter
- Work with the Scrutiny Officer on the production of any final review reports, as appropriate
- Present the Committee's review final reports and recommendations to the Executive

20. Vice Chairs perform the Chair's role in their absence.

21. Statutory Voting Co-optees

- Are required for the Learning & Culture Policy & Scrutiny Committee, to represent parents and religious groups in relation to educational activity;
- Participate fully within the Scrutiny work as a member of the Committee (see member's role) and vote on issues within their educational remit;
- Provide advice and information to the Committee based on their specific skill, knowledge or expertise;
- Are not required to attend meetings which have no educational aspect.

22. Non-Statutory and Non-Voting Co-optees

- Can be invited by a Committee to provide advice and information based on their specific skill, knowledge or expertise, either on a permanent basis or for the duration of a review.

- Participate as a member of the Committee would do, but cannot take part in a vote if one is held during a meeting.

Officer Roles Supporting Policy & Scrutiny Committees

23. The work of the Policy & Scrutiny Committees is supported by officers in a number of ways:

24. The Scrutiny Services Team

- Facilitate and support CSMC and the Policy & Scrutiny Committees, and organise events and meetings
- Support CSMC in reviewing and improving the Scrutiny function
- Work with individual Committees to develop their annual work plans, and with CSMC to co-ordinate the overall scrutiny function
- Provide independent and impartial advice to Councillors
- Carry out research and gather information as directed by the Committees
- Provide a link between the Committees, senior officers of the council and external witnesses, inviting them to meetings and supporting them throughout the scrutiny process to ensure an effective exchange of information
- Liaise and consult with residents, partnerships and other external parties on behalf of the Committees
- Draft final reports in close consultation with the Chairs of the Committees
- Forward reports and agenda items to the appropriate Democracy Officer on time so these can be published
- Stay up to date with new developments in Scrutiny legislation and implement changes as necessary

25. Lead Officers

- Each Committee has a designated Lead Officer responsible for 'championing' scrutiny within their Directorates and ensuring Scrutiny Officers receive appropriate technical support and information for scrutiny reviews/reports within agreed timescales.
- Lead Officers will attend Chair's Briefings and the Committee meetings.
- Relevant technical officers will also support scrutiny and Scrutiny Officers in providing Scrutiny Committees with technical reports and information and in attending meetings to advise Members.

26. Democracy Officers

- Provide constitutional advice at scrutiny meetings or to Scrutiny Officers and councillors when required
- Timetable meetings in consultation with Committee members
- Book meeting rooms and cancel bookings when necessary
- Receive reports and compile agenda for meetings, publish and circulate within the legal deadlines
- Write Minutes of policy & scrutiny meetings, consult with Scrutiny Officer afterwards and get Minutes signed off by the Chair of the Committee
- Provide a registration facility for members of the public wishing to speak at scrutiny meetings

Consultation

27. This report is for information only - no specific consultation has taken place on this report.

Implications & Risk Management

28. There are no known Legal, HR, Finance, Equalities, Crime & Disorder, Property or other implications associated with the recommendation in this report.
29. There are no known risks, associated with the recommendation in this report.

Recommendations

30. Members are asked note the contents of this report and the specific remits of the individual Policy & Scrutiny Committees.

Reason: To inform Members of scrutiny arrangements

Contact Details

Author:

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Ext. 2063

Chief Officer Responsible for the report:

Andrew Docherty
Assistant Director, Governance & ICT
Ext 1004

**Report
Approved**



Date 17 April 2015

Wards Affected:

All



For further information please contact the author of the report

Background Papers: N/A

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Community Safety Overview & Scrutiny Committee**16 June 2015**

Report of the Assistant Director, Governance & ICT

Update on Implementation of Recommendations from Previously Completed Community Resilience Scrutiny Review**Summary**

1. This report provides Members with a further update on the implementation of the recommendations arising from the previously completed Community Resilience scrutiny review, and asks Members to sign off any recommendations now considered to be fully implemented.

Background

2. At a meeting in September 2012, this Committee agreed they would like to carry out a review on adaptation to climate change. Their concerns centred on the increase in localised surface water flooding (not river flooding) and they questioned what plans the Council had in place to respond.
3. At a meeting in November 2012, the Committee received a presentation on the changing climate, flood risk and emergency planning in respect of flooding in general. They considered information on York's vulnerability to past events e.g. flooding, snow, wind and storms etc, and, the consequential disruption to Council and/or Partner organisations processes i.e. interference with day to day service delivery and normal operational regime. They also looked at the predicted changes in climate for the future and its potential impact.
4. In January 2013, the Committee received information on Surface Water Management and queried if there were ways in which communities could assist the council in identifying flood risks, and learnt that the Local Flood Risk Management Strategy included consultation and engagement with the community. Also, that the council encouraged residents to notify them when persistent surface water problems occurred in order that they could be assessed.

5. Having considered all of the information provided, the committee agreed that a review of Surface Water Management was not required following Cabinet's approval of a new Surface Water Management Plan. However having learnt that the new plan was generic for across the whole city, this raised the question of community preparedness for any form of emergency, as the Committee perceived a gap in emergency preparedness at community level. They therefore agreed that the focus of their scrutiny review should be on the arrangements in place to enable communities to be more resilient in times of emergency.
6. Work on the review concluded in April 2013 and the Committee concluded that:
 - The approach taken by East Riding of Yorkshire Council to community resilience planning could be adapted and combined with current practices in York e.g. Snow Wardens, Flood Wardens etc, for introduction across the city.
 - The introduction of community emergency plans could be supported by the Council's Emergency Planning Unit and the Communities & Equalities Team, and the completed plans could lie beneath the Community Contracts currently being drawn up.
 - The council's partners e.g. North Yorkshire Fire & Rescue and Yorkshire Water would be willing to support and help fund the process of introducing community resilience plans.
 - It would also be useful to provide individual households with advice and guidance on emergency preparedness.
7. In May 2013 the review recommendations were approved by Cabinet, and this Committee received its first update on the implementation of those approved recommendations in November 2013 - see column 2 in Annex A.
8. In November 2014, the Assistant Director of Housing & Community Safety provided the update information detailed in paragraphs 10-15 below and in Column 3 of Annex A. He also confirmed the intention to make further contact with all parishes, residents' associations and wards to offer further assistance with putting Community Resilience Plans in place.
9. With this in mind, the Committee agreed that it would be useful to await the outcome of this further engagement before signing off the

recommendations, and requested a further update in June 2015. The latest update information is shown in column 4 of Annex A.

Progress Update as of November 2014

10. There are currently 7 Community Resilience Plans in place within the city, covering:
 - Naburn,
 - Rawcliffe,
 - New Earswick,
 - Strensall,
 - Skelton,
 - Dunnington,
 - Elvington.
11. Naburn is the most up to date as of August 2014. Rawcliffe is the most out of date at May 2007, however we have a meeting booked with them for the 10th Nov to review and update. New Earswick have also been in contact and we are waiting for them to contact us with a date for review.
12. Following the O&S Review a community training event was carried out on the 3rd October 2013 supported by 5 Partners (Fire, Environment Agency, Met Office, British Red Cross & North Yorkshire Police).
13. The aim of the event was to provide focused information on how the agencies work and how communities could support them and how they could support the communities to become more resilient. The event was attended by 58 members of the community and interested groups, ranging from individual residents, members of residents associations through to representatives from schools. An information pack was provided which set out draft community resilience templates, examples of completed plans, contact details for all partners. Unfortunately whilst there was interest at the event, despite follow up no community groups have expressed an interest in developing a community resilience plan.
14. A significant proportion of the limited capacity available within our Emergency Planning Team has been focused on the planning and delivery of the Tour de France and strengthening the councils Business Continuity plans. Whilst not directly linked to community resilience, the work around community involvement in the Tour de France resulted in significant volunteers engaging with the council and other partners to ensure that the event ran smoothly. Approximately 150 volunteers undertook the role of Way Finder, supporting agencies and the public. It

is hoped that this positive experience will encourage more members of the public to get involved.

15. However, where possible work has continued and:

- All Parishes with existing plans have all been contacted with a view to update these.
- Work is ongoing in conjunction with the NYLRF Community Risk Register to identify those communities most at risk. These communities will be contacted directly and asked to create a plan. - Using the risk register to highlight a communities risk will hopefully entice them further to engage.
- The North Yorkshire Local Resilience Forum (NYLRF) community emergency plan template has been reviewed and updated to make it simpler for communities to complete. A further information pack with other agencies key messages has been included so that we are not duplicating work.
- A Twitter account has been created by the Emergency Planning team to not only encourage community resilience but personal and household resilience too. The feed in November will look at Business Continuity, the Environment Agencies Flood Campaign and the governments Get Ready for Winter campaign.
- A work plan has been created to look at personal and community resilience, business continuity planning amongst SME's and also school level resilience.
- Good links with Rural Action Yorkshire and the CVS have been made. These organisations are best placed to identify funding and communities will be encouraged to make contact.
- The Work Plan for the Emergency Planning Team has community resilience as a focus for 2014/15. Current work includes engaging with the Environment Agency as they target thousands of households in York with their annual flood campaign which will see media and social media engagement as well as individual properties at flood risk being leaflet dropped.

Consultation

16. The Assistant Director of Housing & Community Safety has provided the latest update information detailed below and in Column 4 of Annex A, and will be in attendance at this meeting to answer any further questions arising.

Options

17. In light of the additional information provided, Members may now agree:
 - a. The recommendations have been fully implemented and sign them off as completed.
 - b. The recommendations remain unimplemented and therefore:
 - i. Seek clarification on when the required work is to be undertaken
 - ii. Request a further update and the attendance of the relevant officer at a future scrutiny meeting

Council Plan 2011-15

18. The Community Resilience Review supported the Council's priority to build strong communities and be a city full of active and self-reliant communities, where everyone has an effective voice in local issues and where there is a strong sense of belonging.

Implications

18. There are no known Financial, Human Resources, Equalities, Legal, ITT or other implications associated with the recommendation made in this report.

Risk Management

19. In compliance with the Council's risk management strategy, there are no known risks associated with this report.

Recommendations

20. Members are asked to note the contents of this report and
 - i. Sign off any recommendations from the Community Resilience Review that have been fully implemented.

Reason: To raise awareness of those recommendations which are still to be fully implemented.

Contact Details

Author:

Melanie Carr
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Scrutiny Services
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Chief Officer Responsible for the report:

Andrew Docherty
Assistant Director, Governance & ICT
01904 55

Report Approved



Date

1 June 2015

Wards Affected:

All



For further information please contact the author of the report

Background Papers: None

Annexes:

Annex A – Update on Community Resilience Review Recommendations

Implementation Update of Approved Recommendations from Community Resilience Scrutiny Review

Recommendation	Implementation Status as of November 2013	Implementation Status as of November 2014	Implementation Status as of end of May 2015
<p>i) Strengthen Community Resilience by following best practice as implemented by others (e.g. East Riding of Yorkshire Council) through the introduction of Community Resilience Plans</p>	<p>Community (Resilience) Emergency Plans are already in place, the authority has 7 in place at the moment, albeit some of which have been in place without review for some time.</p> <p>Following Cabinet agreeing the recommendations, work has been ongoing to engage with communities approach to their own resilience</p> <p>Follow up questions:</p> <ul style="list-style-type: none"> • Were these 7 plans in place before the review? <ul style="list-style-type: none"> - Yes • When were they introduced? <ul style="list-style-type: none"> - Templates and assistance were offered as far back as 2007 with varying levels of acceptance. Additionally 2 Speed training events were held 	<p>Parishes with existing plans have all been contacted with a view to update these. Work is ongoing to identify those communities most at risk in conjunction with the NYLRF Community Risk Register. These will also be contacted and asked to create a plan.</p> <p>Using the risk register to highlight a communities risk will hopefully entice them further to engage.</p> <p>In addition to this, the NYLRF community emergency plan template has been reviewed and updated to make it simpler for communities to complete. A further information pack with other agencies key messages has been included so that we are not duplicating work. A Twitter account has been</p>	<p><u>General Update</u></p> <p>Contact has been made with 30 of the 31 PC's.</p> <p>A presentation has been given to the Yorkshire Local Councils Association (York Branch) which supports the parish councils.</p> <p><u>Current Position</u></p> <p>Out of the 30 Parish Councils contacted:</p> <ul style="list-style-type: none"> • 7 were contacted on the 27 October 2014 (letter by e-mail); • 23 were contact the 11th December 2014 (letter by e-mail); & <p>The remaining PC that hasn't been contacted is</p>

	<p>previous to this last, in 2010/11- 1 at Riccall to which York Parish/ward councils were invited and 1 at York Council for Voluntary Services specifically for York parish/ward councils.</p> <ul style="list-style-type: none"> • How up to date are they? <ul style="list-style-type: none"> - Unknown - they are the property and responsibility of the Parish Councils • Are they all Parish Council ones? <ul style="list-style-type: none"> - Yes 	<p>created by the Emergency Planning team to not only encourage community resilience but personal and household resilience too. The feed in November will look at Business Continuity, the Environment Agencies Flood Campaign and the governments Get Ready for Winter campaign.</p> <p>A work plan has been created to look at personal and community resilience, business continuity planning amongst SME's and also school level resilience.</p>	<p>because their plan was reviewed and updated in Jan 2014.</p> <p>Following the contact:</p> <ul style="list-style-type: none"> • 13 Parish Council meetings have been attended by the EP team; • 1 meeting is booked to take place; & • 1 PC has tentatively said they want to meet but nothing in the diary as yet. <p>Following the meetings:</p> <ul style="list-style-type: none"> • 1 of the existing 7 plans has been updated; • 2 new plans have been started; • 1 PC has stated that they will discuss the issue at their next / future PC meeting; • 2 PC's have stated that they do not intend to develop local resilience plans; &
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<p>ii) Work with Communities to help them identify any available external funding</p>	<p>Will follow as a result of work coming out of (iii)</p> <p>Follow up questions:</p> <ul style="list-style-type: none"> • If any communities have decided to proceed what support has CYC given to help them identify ext. Funding? - No communities have yet come forward, however the support will predominantly be guidance to support them to do it themselves 	<p>Good links with Rural Action Yorkshire and the CVS have been made. These organisations are best placed to identify funding and communities will be encouraged to make contact.</p> <p>As before, CYC can offer support and guidance with plans. We can also offer an A0 map of their parish area which will prove useful in their planning and any response.</p>	
<p>iii) Work with appropriate partners to encourage their support and assistance</p>	<p>A community training event was carried out on the 3rd October supported by 5 Partners (Fire, Environment Agency, Met Office, British Red Cross & North Yorkshire Police)</p> <p>The aim was to provide focused information on how the agencies work and how communities could support them and how they could support the communities to become more resilient.</p> <p>Follow up questions:</p> <ul style="list-style-type: none"> • How many attended the event? - 58 	<p>CYC constantly works with partners and aims to share relevant information. As previously mentioned, the templates and associated documents have been amended jointly.</p> <p>Current work includes engaging with the Environment Agency as they target thousands of households in York with their annual flood campaign which will see media and social media engagement as well as individual properties at flood risk being leaflet</p>	

	<ul style="list-style-type: none"> ● Which communities did they represent? - Mainly residents, other attendees included reps from Parish Councils, City Resident Associations, Yorkshire 4x4 Response, North Yorks County Council, AgeUK York, Derwent Infant School, Integrated Services, North Yorkshire and York PCT, Councillors and ACE officers ● Are further events planned? - We will review and evaluate both this event and the flood conference, held earlier in the year, with a view to responding to feedback and running future events with a potential focus on how residents can help themselves and get involved e.g. volunteering. ● Does the pack produced contain the contact details for all the partners? - Yes <p>The follow on stage from this will be to work with interested communities to develop new Community (Resilience)</p>	<p>dropped.</p>	
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	<p>Emergency Plans:</p> <ul style="list-style-type: none"> • How many have since expressed an interest in developing a community plan? - None • What follow up has been done to encourage them? <ul style="list-style-type: none"> - At this point none. The focus of the Emergency Planning team has been Business Continuity internally to the authority and an increased commitment to the Tour de France. We hope to re-contact all parishes/wards in the new year with offers of assistance. • What response have Residents Forums given to the new Community Resilience Emergency Plans? <ul style="list-style-type: none"> - A number attended the speed training exercise, although none have yet come forward requesting support to develop a community resilience plan. 		
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Committee Feedback in November 2014

Having heard from officers that it was intended to make further contact with all parishes, residents' associations and wards to offer further assistance with putting Community Resilience Plans in place, the Committee agreed that it would be useful to await the outcome of this further engagement before signing off the recommendations. They therefore requested a further update in June 2015.

Communities and Environment Policy & Scrutiny Committee – Workplan 2015-16

Dates	Work Programme
16 June 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. Introductory Report inc. Ideas on Potential Topics for Review in this Municipal Year 2. Verbal update on the Costs Associated with Fly-tipping 3. Further Implementation Update on Recommendations from Community Resilience Scrutiny Review 4. Workplan 2015-16
27 July 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of the Cabinet Member for Environmental Services, Planning & Sustainability 2. Attendance of Cabinet Member for Homes & Safer Communities 3. Safer York Partnership Bi-Annual Performance Report 4. CYC Year End Financial & Performance Monitoring Report 5. Workplan 2015-16
22 Sept 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. CYC First Qtr Finance & Performance Monitoring Report (Patrick Looker) 2. Update on the work of AVANTE (Alcohol, Violence & Night-Time Economy) (Tanya Lyon SYP) 3. Implementation Update on Recommendations from A-boards Scrutiny Review 4. Workplan 2015-16
17 Nov 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. Update report on work of Horse Bailiff 2. Workplan 2015-16
20 Jan 2016 @ 5:30pm	<ol style="list-style-type: none"> 1. Safer York Partnership Bi-Annual Performance Report (Ian Cunningham/Jane Mowat) 2. CYC Second Qtr Finance & Performance Monitoring Report (Patrick Looker) 3. Workplan 2015-16
15 March 2016 @ 5:30pm	<ol style="list-style-type: none"> 1. CYC Third Qtr Finance & Performance Monitoring Report 2. Update on Anti-Social Behaviour Hub 3. Workplan 2015-16

17 May
2016 @
5:30pm